

# 委任書

(需公證)

本人\_\_\_\_\_ (正楷姓名) 因故未能親往貴處送件，

同意全權由\_\_\_\_\_ (正楷姓名) 持

本人之護照/身分證/駕照正本 (或經公證之影本，中華民國護照影本可免公證)

本公司之法人登記證明文件 (非本處轄區之外國文件需經我駐外館處驗證)

及相關應備文件，向貴處申辦  護照  簽證  文件證明。

## Letter of Authorization

(notarization required)

I (the Corporation) \_\_\_\_\_ (print name) am not able to personally visit TECO-LA to submit application. Therefore, I (the Corporation) have appointed \_\_\_\_\_ (print name) to bring my/the original (or notarized photocopy)

Passport / ID / Driver's License

Registration Certificate of Legal Entity (authenticated by the ROC(Taiwan) mission is required if it is a foreign document)

and the requirements to apply for  passport  visa  document authentication.

立書人簽名 (Signature) \_\_\_\_\_

身分證號 (Passport/ID no.) \_\_\_\_\_

日期 DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
                    月 mm                      日 dd                      年 yyyy

※倘申請人係委託親屬代為送件，如可一併提出親屬關係證明例如結婚證書、出生證明、戶籍謄本等，委任書可免公證。If the applicant and the appointed agent are relatives (proof or certificates required), the letter of authorization may be accepted without notarization.