

B/4 Volunteer Visa: Quick Guidelines for Recruiting Organizations*

*These guidelines are only for organizations which recruit volunteers to the Overseas Volunteer Program of the Israeli Ministry of Labor, Social Affairs and Social Services

General information

- A 'B/4 Volunteer visa' permits foreign citizens to volunteer in social service institutes ('volunteer placements') in Israel.
- The request for a B/4 Volunteer visa must be submitted by the volunteer placement to the Population and Immigration Authority (the body responsible for issuing the visa).
- Volunteers can apply individually - directly through the Ministry of Labor, Social Affairs and Social Services - or via recruiting organizations.
- Prospective volunteers must be outside of Israel at the time that their B4 visa application is submitted to the Population and Immigration Authority.
- . Volunteers may enter Israel only after their B4 Volunteer visa application has been approved by the Population and Immigration Authority.
- To be eligible to receive a B4 Volunteer visa, volunteers must be at least 18 years old when their volunteering period starts.
- The maximum length of a B4 Volunteer visa at first issuance is 12 months. Volunteers can, during their volunteering period, request to extend their visa for an additional 12 months in order to stay as volunteers. The entire volunteering period must not exceed 24 months.
- A B/4 Volunteer visa is a one-time re-entry visa. Subject to the confirmation of the Population and Immigration Authority, volunteers may request to leave and return to Israel once during their visa period. This request must be made prior to their departure from Israel.

Pre-submission Process

- After the recruiting organization has completed a screening process of the prospective volunteer, the organization should contact the Ministry of Labor, Social Affairs and Social Services OR their partner volunteer placements in Israel, in order to find a matching placement for the applicant.
- After the volunteer placement has reviewed the applicant's file and held a Skype interview with them, it can then decide whether or not to accept the applicant.
- Please make sure the volunteer placement is well acquainted with the rules and procedures of the B/4 Volunteer visa. In case of doubt, please refer them to the Ministry of Labor, Social Affairs and Social Services' contact person (listed below).
- It is required that volunteer placements receive all necessary documents (see list, below) at least 3 months before the volunteering period starts, as per the requirements of the Population and Immigration Authority and the Ministry of Labor, Social Affairs and Social Services.



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The following documents must be provided to the volunteer placement:

- a. Form 1: Application form for the volunteer placement (of the Ministry of Labor, Social Affairs and Social Services).
- b. Form 2: Application form for a B/4 Volunteer visa (of the Population and Immigration Authority).
- c. Form 3: Volunteer's health declaration.
- d. Color passport scans of the volunteer. The passport should be valid for at least 6 months (preferably 12 months) beyond the requested visa period.
- e. A certificate from the police in the volunteer's country of origin verifying the absence of a criminal record, including an Apostil Stamp. Both documents should be provided in English (or translated to English by a formal authority).
- f. A doctor's confirmation of good health.
- g. Proof of health insurance which will cover the entire period of the volunteer's stay in Israel.
- h. Two character reference letters attesting to the volunteer's character and background.

Please note that the volunteer placement is required to provide additional internal documents to complete the visa application procedure.

If a recruiting organization has a representative in Israel who takes care of the visa application process directly with the Population and Immigration Authority, please note that, in order to complete the application, the representative must also add: (1) an invitation & recommendation letter from the volunteer placement; and, (2) a recommendation letter from Mrs. Ilana Turevski-Assaf of the Ministry of Labor, Social Affairs and Social Services.

Receiving the permit

- A volunteer who comes from a country which does not require a pre-arranged entry visa will receive the B/4 visa upon arrival in Israel at the airport border crossing.
- A volunteer who comes from a country that does require a pre-arranged entry visa will be required to attend an Israeli consulate in their country to collect their visa in advance of their departure to Israel.

For further specifications of visa regulations, please see the attached 'B4 Volunteer visa- Request and Extension Guidelines'.

Contact Us:

Contact person for organizations and diplomatic missions:

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Contact person for volunteers and volunteer placements:

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