

# Detailed Information of Supporting Documents

\*Police Certificate: If Police Certificate is required for the visa application, applicant must enclose Police Certificates which are issued by government authority from his/her countries of origin and from the current residence country (the UK). TRO in the U.K. only accepts the Police Certificate issued by the ACRO Criminal Records Office.

\*\* Health Certificate: Must be issued within 3 months by a UK or Taiwan hospital (Please download the Health Certificate and have your GP to complete all examinations). If there is any examination that your GP is unable to complete, they may refer you to an available hospital or consult with NHS.

\*\*\* UK Marriage/Birth Certificate/Education documents and Police Certificate (ACRO) must be legalized by the UK Foreign, Commonwealth & Development Office (FCDO) and authenticated by TRO IN THE UK. Non-UK documents must be authenticated by an R.O.C(Taiwan)overseas mission.

| Purpose         | Visitor Visa                                                                                                                                                                                                                                                                                                                                                        | Resident Visa  | Note                                                                                                                                                                                                                                                                                                   |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tourism         | <ol style="list-style-type: none"> <li>1. Hotel Booking with applicant's name</li> <li>2. Travel Plan: day by day</li> <li>3. Current Employment letter issued within 1 month (if employed). Self-employed applicants should provide tax forms or relevant documents.</li> </ol>                                                                                    | Not applicable |                                                                                                                                                                                                                                                                                                        |
| Business        | <ol style="list-style-type: none"> <li>1. Original UK company letter</li> <li>2. Invitation letter from the Taiwanese company-a photocopy is acceptable</li> <li>3. Hotel booking with applicant's name</li> </ol>                                                                                                                                                  | Not applicable | If applying multiple entry visa, please specify the date of next visit on both company letters.                                                                                                                                                                                                        |
| Visiting family | <ol style="list-style-type: none"> <li>1. Documents proving family relationship, such as household registration, Marriage/Birth*** certificate etc.</li> <li>2. A photocopy of family's passport and ARC if applicable</li> <li>3. Invitation letter with date and signature</li> <li>4. Hotel booking with applicant's name, if not staying with family</li> </ol> | Not applicable | Invitation letter must address to this office and with applicant's nationality, full name, date of birth, passport number, duration of stay and letter writer's full name, contact telephone number, e-mail address, Taiwan home address and relationship with the applicant(photocopy is acceptable). |

| Purpose                  | Visitor Visa                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Resident Visa                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Note                                                                                                                                                                                                                                                                    |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Visiting Friend          | <ol style="list-style-type: none"> <li>1. Invitation letter with date and signature</li> <li>2. A photocopy of invitation letter writer's passport and visa/ARC</li> <li>3. Hotel booking with applicant's name, if not staying with friend</li> <li>4. Day by day travel schedule in Taiwan</li> <li>5. Current Employment letter issued within 1 month (if employed). Self-employed applicants should provide tax forms or relevant documents.</li> </ol>           | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Invitation letter must address to this office and with applicant's nationality, full name, date of birth, passport number, duration of stay and letter writer's full name, contact telephone number, e-mail address, and Taiwan home address (photocopy is acceptable). |
| Study Mandarin Course    | <p>Visitor visa holder can only apply a resident visa in Taiwan after complete 4 months course, please visit the Bureau of Consular Affairs for more information</p> <ol style="list-style-type: none"> <li>1. The <b>COPY</b> of the school admission letter</li> <li>2. <b>Study plan</b> must sign and dated by the applicant</li> <li>3. If applying for multiple entry visa, please include the travel schedule and reason of apply in the study plan</li> </ol> | <p>Applicant who has been awarded scholarship by Ministry of Education/Foreign Affairs for six months or more <b>must</b> apply resident visa</p> <ol style="list-style-type: none"> <li>1. The <b>COPY</b> of the school admission letter and one photocopy</li> <li>2. Study plan signed and dated by the applicant</li> <li>3. Health Certificate**</li> <li>4. <b>Scholarship certificate issued by MOE or MOFA for over 6 months</b></li> <li>5. Police Certificate* may be required</li> </ol> | <b>Study plan must also include your motivation for Mandarin learning</b>                                                                                                                                                                                               |
| Exchange Student Program | <ol style="list-style-type: none"> <li>1. <b>COPY</b> of the Official Letter(公文) issued by the University in Taiwan</li> <li>2. Admission Letter issued by the university in Taiwan</li> <li>3. Original school letter issued by the UK university</li> </ol>                                                                                                                                                                                                         | <ol style="list-style-type: none"> <li>1. <b>COPY</b> of the Official Letter(公文) issued by the University in Taiwan</li> <li>2. Admission Letter issued by the University in Taiwan</li> <li>3. Original school letter issued by the UK university</li> <li>4. Health Certificate**</li> <li>5. Police Certificate* may be required</li> </ol>                                                                                                                                                       | <ul style="list-style-type: none"> <li>• Resident visa is only available for exchange program for over 6 months</li> <li>• <b>Exchange program includes elective course</b></li> </ul>                                                                                  |
| Foreign Student          | <ol style="list-style-type: none"> <li>1. The <b>COPY</b> of the school admission letter.</li> <li>2. The original degree certificate and transcript of the highest education***</li> </ol>                                                                                                                                                                                                                                                                           | <ol style="list-style-type: none"> <li>1. The <b>COPY</b> of the school admission letter and one photocopy</li> <li>2. The original degree certificate and transcript of the highest education***</li> <li>3. Health Certificate**</li> <li>4. Police Certificate* may be required</li> </ol>                                                                                                                                                                                                        | For University degree only, such as Bachelor, Master, or PhD degree.                                                                                                                                                                                                    |

| Purpose                                       | Visitor Visa                                                                                                                                                                                                                                                                                                                                                                                                             | Resident Visa                                                                                                                                                                                                                                                                                                                                                                                                         | Note                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dependent visa for Taiwanese citizen's family | <p><b>For spouse:</b></p> <ol style="list-style-type: none"> <li>Household Registration document issued within 3 months <b>or</b>; UK Marriage Certificate legalized by FCDO***</li> <li><b>Copy of spouse's ROC passport ID page</b></li> </ol> <p>Invitation letter with date and signature</p> <ol style="list-style-type: none"> <li><b>Visa Declaration form (please download from requirement no.7)</b></li> </ol> | <p><b>For spouse:</b></p> <ol style="list-style-type: none"> <li>Taiwanese's spouse must provide a Household Registration document issued within 3 months</li> <li><b>Copy of spouse's ROC passport ID page</b></li> <li>Health Certificate*</li> <li>Police Certificate*</li> <li>Invitation letter with date and signature</li> <li><b>Visa Declaration form (please download from requirement no.7)</b></li> </ol> | <ul style="list-style-type: none"> <li>Minor must not have acquired Taiwanese citizenship</li> <li>Invitation letter must address to this office and with applicant's nationality, full name, date of birth, passport number, duration of stay and letter writer's full name, contact telephone number, e-mail address, and Taiwan home address (Photocopy is accepted).</li> </ul> |
|                                               | <p><b>For minor (under 18yrs old):</b></p> <ol style="list-style-type: none"> <li>UK Birth Certificate with both parents' names and legalised by FCDO***</li> <li><b>Copy of the parents who hold ROC passport ID page</b></li> <li>Invitation letter with date and signature</li> <li>If only one parent travel with child, another parent must write a consent letter and signed</li> </ol>                            | <p><b>For minor (under 18yrs old):</b></p> <ol style="list-style-type: none"> <li>UK Birth Certificate with both parents' names***</li> <li><b>Copy of spouse's ROC passport ID page</b></li> <li>Health Certificate**</li> <li>Invitation letter with date and signature</li> </ol>                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                     |
| Attending Training                            | <p>Training period is less than 6 months</p> <ol style="list-style-type: none"> <li>The original and one photocopy of permission issued by the related government authority</li> <li>Confirmation letter from the organization/company in Taiwan</li> </ol>                                                                                                                                                              | <p>Training period is more than 6 months</p> <ol style="list-style-type: none"> <li>The original and one photocopy of permission issued by the related government authority</li> <li>Confirmation letter from the organization/company in Taiwan</li> <li>Health Certificate may be required</li> <li>Police Certificate may be required</li> </ol>                                                                   | <ul style="list-style-type: none"> <li>Training period is based on the permission issued by the related government authority.</li> <li>Include training in any organisation, such as hospital, school, private sector etc.</li> </ul>                                                                                                                                               |

| Purpose                                                                                                                                                                                                                                                                           | Visitor Visa                                                                                                                                                                                                                                                                                                                           | Resident Visa                                                                                                                                                                                                                                                                                    | Note                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Employment                                                                                                                                                                                                                                                                        | <b>APPLICANT</b>                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                                                                                                                                                                                                                                                                                   | <p><b>Copy</b> of the Work Permit issued by the related ROC government authority with permitted work period less than 6 months<br/><i>(note: if the work period is less than 30 days then the work permit is not required)</i></p>                                                                                                     | <p><b>Copy</b> of Work Permit issued by the related ROC government authority with permitted work period more than 6 months.<br/><b>NO NEED TO PROVIDE BANK STATEMENTS/HEALTH CERTIFICATE/ACRO (police certificate)</b></p>                                                                       | <p>*Employment including <b>white collar</b> worker /Entertainer / Internship/ Charity work/Giving lectures etc.<br/>*For short term employment visitor visa, if you don't wish to provide your personal bank statements, please provide employment letter stating your employer will cover all expenses of your trip.</p>                                                                                                                                                                                                     |
|                                                                                                                                                                                                                                                                                   | <b>APPLICANT'S DEPENDENT</b>                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|                                                                                                                                                                                                                                                                                   | <p><b>For spouse:</b></p> <ol style="list-style-type: none"> <li>UK Marriage Certificate legalized by FCDO***</li> <li>Spouse's copy of passport and ARC</li> <li>Sponsor's copy of work permit</li> <li>Invitation letter with date and signature</li> </ol>                                                                          | <p><b>For spouse:</b></p> <ol style="list-style-type: none"> <li>UK Marriage Certificate legalized by FCDO and authenticated by TRO IN THE UK***</li> <li>Spouse's copy of passport and ARC</li> <li>Sponsor's copy of work permit</li> <li>Invitation letter with date and signature</li> </ol> | <ul style="list-style-type: none"> <li>If sponsor already obtained an ARC, applicant must provide the ARC as the supporting document.</li> <li>Sponsor's ARC must have more than 6 month's validity time by the day of submission.</li> <li>Invitation letter must address to this office and with applicant's nationality, full name, date of birth, passport number, duration of stay and letter writer's full name, contact telephone number, e-mail address, and Taiwan home address (photocopy is acceptable).</li> </ul> |
| <p><b>For minor (under 18yrs old):</b></p> <ol style="list-style-type: none"> <li>UK Birth Certificate with both parents' name***</li> <li>Parent's copy of passport and ARC</li> <li>Sponsor's copy of Work Permit</li> <li>Invitation letter with date and signature</li> </ol> | <p><b>For minor (under 18yrs old):</b></p> <ol style="list-style-type: none"> <li>UK Birth Certificate with both parents' name legalized by FCDO and authenticated by TRO IN THE UK***</li> <li>Parent's copy of passport and ARC</li> <li>Sponsor's copy of Work Permit</li> <li>Invitation letter with date and signature</li> </ol> |                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |